



Parent and Family Engagement Policy

School University Park Creative Arts

2022-2023

I. Parent and Family Engagement Policy

Dr. Regina J. Boyd – Principal
Ms. Sharon Cherry – AP
Mr. Barry White Jr.- Dean of Students
Mrs. Yolanda Gooden Labran – Literacy Facilitator
Mrs. Ni’Kia Graham – Math Facilitator
Ms. Elaina Fox - Social Worker
Ms. Ebone’ Ellison- School Counselor
Mrs. Tarasha Williams- Kindergarten teacher
Mrs. Morgana Cofield – 1st grade teacher
Ms. Julie Soto-Pendleton – 2nd grade teacher
Mrs. Deborah Wiley-Ali – 3rd grade teacher
Mrs. Lisa Divers- 4th grade teacher
Mrs. Nannie Willingham – 5th grade teacher
Ms. Crystal Briley – music teacher
Ms. Kendra Taylor – EC teacher
Mr. Che Abdullah- Teacher Assistant
Ms. Terri Withers – parent
Ms. Jacqueline Madry– parent
Ms. Aliya Minter- parent

University Park Creative Art 2022- 2023 Title I Parent and Family Engagement Policy

University Park Creative Arts is a Title I School. Our school receives funds from the federal government to help scholars in both remediation and acceleration of learning. Title I money provides both extra teachers to work with children and additional funds to purchase materials, supplies, and training opportunities for staff and parents. University Park believes that the education of scholars involves the collaboration among the home, school, community, and other support agencies. The comprehensive involvement of parents contributes positively to the school community and to the success of our children. A program of parent involvement activities shall be ongoing and be reviewed annually by parents to ensure their involvement in the planning and implementation of the program University Park Creative Arts.

Annual Public Meetings

Annual Fall and Spring meetings occur to inform parents. All parents shall be informed about the parental involvement requirements, school performance, and methods for measuring progress, school facilities and the School-wide Title I program. At the end of the school year, input is solicited from parents to plan, evaluate, and improve the program for next year. Meetings are held throughout the year to train and involve parents in the education of their children. Quarterly meetings are held to enable parents to see our focus for learning, quarterly expectations and data review.

Regular Meetings

Parents and scholars are encouraged to participate in Fall curriculum night to prepare them for their transition to a new grade level. Teachers and administrators schedule parent/teacher conferences whenever deemed necessary by the school or when requested by the parents. These conferences are held before, during, or after school hours.

Flexible Meetings

Regular and scheduled parent meetings or conferences are held throughout the school year, at various times of the day, to provide continued information, support, and resources for parents. Parents are encouraged to volunteer and attend all school activities.

Involving Parents

Parents are encouraged to participate in University Park's parent education training activities. Training shall be provided through workshops, family activities, special events, individual parent conferences, educational materials and literature available through school programs and the media center. The school's Multi-Tiered Support Team and IEP committees work with parents to assure parent training is adequate to assist their child with achievement strategies.

Parent Comments

Parents are given class, school, & arts surveys to complete. Parents and others may continuously provide input on any matter concerning our school. An open door policy prevails here at University Park. Parents are always welcome to share suggestions and comments with teachers, Title I staff, and administration.

Parent Compacts

A School/Parent Compact defines goals, expectations and shared responsibilities. Each party of the agreement will receive a signed and dated copy. The Compact will be reviewed during Parent-Teacher Conferences. Parents and scholars will sign the compacts no later than the first parent/teacher conference at the end of the first quarter. New parents and scholars receive the Compact at enrollment. All parties must review and sign. The Compact is used as part of the collaboration effort between parent and school for the success of the student. It may be used in the Student Assistance Team or for planning strategies for success.

Parent Assistance

State and local expectations are shared with parents at the Parent Information Meeting for grades 1 through 5 in early September. EOG results are shared at the Fall and Spring Title I Annual Meetings. Results are posted on the information board near the office, as well as shared in the school's newsletter

and the principal's letter to our parent community. All grades are sent home in interim progress reports, quarterly report cards and special letters, which indicate the child's progress.

Opportunities for LEP and SWD Parents

All parents are encouraged to attend school functions. Translators will be arranged for parents who speak languages other than English. Whenever possible, meetings are scheduled at the parent's convenience. Transportation can be arranged, if necessary.

Parents with Limited English Proficiency, Disabilities, Migratory children

Parents of children with limited English proficiency or disabilities are afforded opportunities to participate fully and freely in all education activities at school. Once the need is identified, assistance shall be provided. Whenever possible, information is sent home in native language. Bilingual staff members, parents, ESL instructors and even students are assigned as liaison between home and school. University Park Creative Arts partners with District ESL Support Staff to support families. Additionally, University Park Creative Arts is handicapped accessible.

Education of School Personnel

The administration and facilitators work with staff every quarter to disaggregate testing data. This ensures the staff the tools to identify at-risk students and in turn, share this information with parents. On-going staff development initiatives are continually provided to the staff which focuses on effective communication with parents, establishing a school/family partnership, ways to involve parents, and suggestions for parents to work with children at home.

Information

Classroom teachers and the administration send home notices on a regular basis, such as the weekly Thursday folder, Weekly Connect-Ed Messages, weekly information and progress reports, etc. Our school web page, Facebook and Twitter pages are also tools for communication.

Coordinating and Integrating With Community Partners

Coordination with other community partners is evident, starting with the Northstar Reading Tutoring program, collaboration with Classroom Central, PTA, Second Harvest and Friendship Missionary Baptist Church. Communication from the Mecklenburg County Health Department is shared with families as received.

Remote Learning

In the case where the district transitions to remote learning. Teachers will provide instruction using a virtual platform approved by the district. Instructional time and materials will be aligned with the district guidelines. Parents and guardians are expected to support the students ability to engage in new learning but also understand that there are some circumstances that may deter or limit a student or family's ability to do so. If a student is unable to complete new learning opportunities due to limited access to a computer or internet device, families are asked to please contact their child's teacher directly.

II. Annual Information Meeting

A. School will hold an annual meeting on October 6, 2022 to inform the parents of the school's participation in Title I and the right of parents to be involved. The school provided an interpreter. The school convened the meeting at a time that is convenient for parents which was after afternoon bus dismissal and students' arrival home. A number of additional parental involvement meetings will be

offered, so that as many parents as possible are able to attend. The school will invite parents to all meetings and encourage them to attend by:

Using ConnectEd Promoting events via: monthly newsletters, flyers, invites, Facebook and Twitter pages, school webpage, Parent Square

III. Flexible meeting times

A. In order for more parents to attend, the school will convene the meetings at a time that is convenient for parents (morning/after school) and will offer a number of additional parental involvement meetings, so that as many parents as possible are able to attend. The school will invite parents to all meets and encourage them to attend by:

Using ConnectED: Promoting events via:monthly newsletters, flyers, Invites, Facebook and Twitter pages, school webpage, Parent Square

IV. Title I Part A Planning

A. School will provide parents with timely information to ensure that as many parents as possible are able to participate. Each week a ConnectEd is sent home to parents informing them of upcoming school activities. Parent Square postings will be made as well. Teachers also communicate with parents via email and phone calls.

V. Parent Information and Opportunities

A. Describe how you will provide parents and families with the following:

1. Timely information about Title I Part A Programs
2. School performance profiles
3. Assessment results of their child's performance
4. A description and explanation of the curriculum, assessment forms, and proficiency levels and state standards. Include strategies to inform parents with language barriers and/or disabilities
5. Opportunities for regular meetings to participate in decision making
6. Timely responses to suggestions and questions raised by parents
7. Reasonable access to staff, opportunities to volunteer and participate in child's class

School will at the request of parents provide opportunities for regular meetings and respond to suggestions as practicably possible by responding by phone class, emails, letters, notes in agenda, or another form of written communication. The school will provide each parent with a school performance report and list it on the school website. The school will provide each parent with an individual student report about the performance of their child on state assessments in at least math and reading by distributing reports to parents and using PowerSchool to keep parents of 3-5 students informed. Interpreters are used for parents who do not speak English as their first language. School will provide materials and training to help parents work with their children to improve academic achievement such as literacy, math and technology training, for example, curriculum night, math night. School will educate staff in how to reach out to communicate with and work with parents as equal partners and in how to implement and coordinate parent programs and build ties between parents and schools by scheduling meetings.

VI. School-Family Compact

A. Families will be provided compacts on 8/25/2022. Spanish versions will be made available to

families who require translations. School will conduct an open house where parents get to meet the teacher and learn about the curriculum and expectations of the grade level. School will hold curriculum nights (literacy/math), book fairs, EOG nights, performances (and how the arts are connected to the curriculum), and family nights. Compacts are in English and Spanish.

VII. Building Parent and Family Engagement Capacity

School will conduct the Title I meeting and PTA meeting on 9/23/2021 discussing Title I and provide a PowerPoint. School will conduct an open house where parents get to meet the teacher and learn about the curriculum and expectations of the grade level. School will hold curriculum nights (literacy/math), book fairs, EOG nights, performances (and how the arts are connected to the curriculum), and family nights, as well as partner with community organizations such as the library to work with parents on reading with their child. School will educate staff in how to reach out to communicate with and work with parents as equal partners and in how to implement and coordinate parent programs and build ties between parents and schools as well as send out monthly newsletters and communicate via email and phone calls. Volunteers from community organizations are used as reading mentors and tutors (literacy and math) – North Star. Parents are encouraged to assist their child with their science fair project to be presented to staff, teachers, and community volunteers. Information is provided via agenda, monthly newsletters, ConnectEd, Parent Square, class DoJo, and phone calls. Schools will provide other reasonable support for parental involvement activities as the parents may request.

VIII. English Learners and Disabled Parents and Families

Bilingual interpreters and sign language interpreters are used for parents.

IX. Parent/Family Requests

Funds are set aside and SIT and PTA will determine how funds shall be spent based on Title I allocation

Form for family engagement activities.

X. Annual Evaluation

Staff are encouraged to join the PTA, they contribute financially and attend and participate in PTA sponsored events.

XI. Other Parent and Family Engagement Practices (School may include the following).